



## MINUTES

# CITY OF PACIFIC GROVE HISTORIC RESOURCES COMMITTEE REGULAR MEETING

3:00 p.m., Wednesday, August 23, 2017  
Council Chambers – City Hall – 300 Forest Avenue, Pacific Grove, CA

**1. Called to Order- 3:00 p.m.**

**2. Roll Call**

HRC Members Present: David Hines (Secretary), Maureen Mason (Chair), Claudia Sawyer, Mark Travaille, Joseph Rock, two vacancies.

**3. Approval of Agenda**

Upon request by Member Sawyer, item 8a was moved off the Consent Agenda.

On a motion by Member Rock, seconded by Member Hines, the Committee voted 5-0 to approve the agenda as amended. Motion passed.

**4. Approval of HRC Minutes**

**a. July 26, 2017 Minutes**

Recommended Action: Approve minutes.

On a motion by Member Hines, seconded by Member Sawyer, the Committee voted 5-0 to approve the July 26, 2017 minutes as presented. Motion passed.

**5. Public Comments**

**a. Written Correspondence**

Written correspondence was received on August 21, 2017 from Mr. Anthony Ciani regarding item 9b pertaining to proposed Title 23 Zoning Code changes to create an Architectural and Historical Review Board.

**b. Oral Communications**

None.

**6. Reports of Council Liaison – Bill Peake**

Councilmember Peake provided an update on the following items that were discussed at the last City Council meeting: proposal to consolidate ARB and HRC, appointment of the new Library Director, adoption of new art policy, approval of 20 percent of the gift shop revenue to the Heritage Society for the record digitization project, revisions to the Short-term Rental Program and Ordinance, and the Local Coastal Program, and City Attorney interviews.

**7. Items to be Continued or Withdrawn**  
**None.**

**8. Consent Agenda**

**a. Initial Historic Screening Request No. IHS 17-704: 419 6<sup>th</sup> ST**

Description: Initial Historic Screening.

Applicant/Owner: Aaron Tollefson/Jack and Alice Mix

CEQA status: Not a project under CEQA

Staff reference: Mark Brodeur, Director Community and Economic Development Dept.

Recommended action: Determine ineligible for the Historic Resources Inventory.

**b. Initial Historic Screening Request No. IHS 17-747: 935 Balboa Ave**

Description: Initial Historic Screening.

Applicant/Owner: James Smith/Ken Krings

CEQA status: Not a project under CEQA

Staff reference: Mark Brodeur, Director Community and Economic Development Dept.

Recommended action: Determine ineligible for the Historic Resources Inventory.

**Upon request by Member Sawyer, item 8a was moved off the Consent Agenda.**

**On a motion by Member Hines, seconded by Member Rock, the Committee voted 5-0 to approve the item 8b on the Consent Agenda. Motion passed.**

Anastazia Aziz, Principal Planner, introduced Andrew Butler, Code Compliance officer.

**9. Regular Agenda**

**a. *THIS ITEM WAS MOVED OFF THE CONSENT AGENDA***

**Initial Historic Screening Request No. IHS 17-704: 419 6<sup>th</sup> ST**

Description: Initial Historic Screening.

Applicant/Owner: Aaron Tollefson/Jack and Alice Mix

CEQA status: Not a project under CEQA

Staff reference: Mark Brodeur, Director Community and Economic Development Dept.

Recommended action: Determine ineligible for the Historic Resources Inventory.

This item was moved off the Consent Agenda upon request by Member Sawyer.

Member Sawyer suggested that the reason of ineligibility as a Historic Resource should be due to the following criteria: The property has undergone significant alterations to the primary or most visible façade, as evidenced through original plans, photographs or Sanborn maps.

**On a motion by Member Sawyer, seconded by Member Hines, the Committee voted 5-0 that the structure is ineligible for the Historic Resource Inventory because the property has undergone significant alterations to the primary or most visible façade, as evidenced through original plans, photographs or Sanborn maps. Motion passed.**

- b. Description:** Proposed Title 23 Zoning Code changes to create an Architectural and Historical Review Board.

CEQA Status: Not a Project

Staff Reference: Anastazia Aziz, AICP, Principal Planner

Recommended Action: Recommend changes to City Council

Anastazia Aziz, Principal Planner, provided a presentation on Proposed Title 23 Zoning Code changes to create an Architectural and Historical Review Board and changes to the Historic Preservation Ordinance.

The Chair opened the floor to public comment.

The following members of the public provided comment: Mr. Kent Seavey, Ms. Lisa Ciani, and Mr. Tony Ciani.

The Chair closed the public comment.

The Committee discussed the item.

**On a motion by Member Hines, seconded by Member Travaille, the Committee voted 5-0 to continue the item to the September 27, 2017 HRC meeting. Motion passed.**

- c. National Register of Historic Places National Parks Service Preservation Briefs**

Description: Overview Preservation Brief resources for maintenance guidance.

CEQA status: Not a project under CEQA

Staff reference: Anastazia Aziz, AICP, Principal Planner

Anastazia Aziz, Principal Planner, provided an overview of the National Parks Service Preservation Briefs pertaining to the maintenance and preservation of historic buildings, particularly those on the National Register.

Chair Mason inquired Ms. Aziz regarding the City's procedure pertaining to the maintenance of the City's nationally recognized historic resources, and whether the City has different maintenance and preservation requirements for nationally recognized resources than for local historic resources.

Ms. Aziz stated the City prioritizes health and safety concerns. Ms. Aziz stated that the enforcement of historic resource maintenance and preservation is mainly complaint-driven.

Councilmember Peake requested Ms. Aziz to provide comment on 162 Pacific Ave which is a historic resource.

Member Rock inquired about the Mills Act and the requirements for enacting it in the City of Pacific Grove.

Kent Seavey, resident, provided comment on the Certified Local Government Program (CLG), and Mills Acts that City of Monterey and City of Carmel-by-the-Sea have adopted.

Anthony Ciani, resident, provided comment and suggested a Community Forum for soliciting input on improving Code requirements for maintenance of historic resources.

The Committee requested staff to bring the Mills Act as an Agenda item at the September 27, 2017 meeting.

**10. Reports of HRC Members**

None.

**11. Reports of Staff**

- a. Local Coastal Program Update**
- b. APA California Conference Sunday Agenda**
- c. California Preservation Foundation Brown Bag Seminar**

Anastazia Aziz, Principal Planner, provided an update on the Local Coastal Program, the American Planning Association conference, and the California Preservation Foundation Brown Bag Seminar on August 30, 2017.

**12. Adjourned 4:16 p.m.**

APPROVED BY THE HISTORIC RESOURCES COMMITTEE.

  
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David Hines, Secretary

9-27-2017  
Date